ROSWELL INDEPENDENT SCHOOL DISTRICT
PROCUREMENT DEPARTMENT
ADDENDUM #1 FOR RFP NO. 22-14
PROFESSIONAL DEVELOPMENT SERVICES
JULY 8, 2022 – 2:00 PM LOCAL TIME

June 27, 2022

Please note the following changes/corrections/clarifications:

- To add the following category to the list of Professional Development / Specialized Training items in the RFP for potential award:
  - Peer mentoring and modeling for transitioning pre-school students to kindergarten.

- Response to written questions beginning on the following page.

ACKNOWLEDGE ADDENDUM WITH RFP:

Addendums not returned and signed as part of the proposal will be considered non-responsive and rejected.

_____
Company/Firm/Independent Contractor Name

_____
Signature

_____
Date

Questions and Responses

1. In the proposal, it states:
   On-site: The proposed fee shall include the cost for the professional development/specialized training. If vendor is traveling from out of state, travel costs will be reimbursed on actual costs (flight, hotel, transportation, meals based on State of New Mexico per diem rates).

   Local Offerors shall propose a fee that does not include travel costs (air fare, hotel, transportation, meals, etc.)

   Will you please clarify the definition of "local"? Is this within Roswell City limits? Within New Mexico? Within 100 miles of Roswell?
   Within Roswell City limits.

2. Are travel cost fees ONLY offered to vendors traveling from out of state? In a more specific example, if a vendor's coach is traveling to RISD from Albuquerque, should/could a travel cost fee be applied here?
   See the answer directly above. Travel cost fees should be applied outside of Roswell City limits.

3. How many students in currently participate in blended learning in RISD?
   No students.

4. How many students currently participate in 100% online learning in RISD?
   75.

5. Do teachers and students have access to Google Suite (Docs, Slides, Sheets)?
   Yes.

6. Are there specific needs from RISD for online learning or blended learning?
   No needs.

7. What software/platform is utilized for blended and/or online learning? (Example - Google Classroom, Canvas, or Microsoft Teams?)
   Zoom for online learning.

8. Does RISD have an Ed Tech or IT department that currently gives teachers trainings on how to use the software?
   No.

9. The proposal states, "Assigned personnel to RISD that will be providing professional development/specialized training. Include resume and VITA." To clarify, the VITA is just a biographical description of professional experience and activities, correct?
    We will not require a VITA.

10. Will the district consider an offering that consists exclusively of asynchronous learning and resources provided through an online platform?
    No.

11. In response to multiple professional development and specialized training options in this RFP, may we provide "a la carte" pricing where each type of training is priced out separately and optional?
    Yes.

12. Is there a preference for onsite vs. virtual training?
    Onsite is preferred but virtual will be needed in some cases.